



World
Refugee
Day *Spokane, WA*

COMMUNITY AGENCY FAIR
DETAILS

Saturday, June 17th
11am - 3pm

Nevada Playfield at
Garry Middle School
725 E Joseph Ave, Spokane,
WA 99208



Arrival and setup

Please arrive between 9:45-10:15am. You will check in at the Community Agency Fair check-in station in the field in front of the stage area. A volunteer will show you to your table. You may use the loading zone, the parking lot off of Joseph Ave. while you are setting up. Once your organization is finished unloading your supplies, please immediately move your vehicle to street parking.

To Bring

Please bring one 10 x 10 pop-up canopy/tent. Stakes are not allowed on the property; RCS will provide weights in case of wind. If you do not have a canopy, we can work with our partners to potentially provide one. Please email Kelsey at Kelsey.Doerr@lcsnw.org for availability.

Provided

One table will be provided along with two chairs. Please note that we will not have a power supply available for agency use.

Takedown

Event takedown will begin promptly at 3pm. The loading zone is once again available for use, but please be patient as space is limited.

Other information

All community agency vendors should have a business license.

This is a family event; materials and conduct must be appropriate for people of all ages. Any offensive material or behavior will not be tolerated.

Discrimination on the grounds of race, creed, color, national origin, age, sex, marital status, veteran status, sexual orientation, gender identity, or the presence of any disability will not be permitted.

Refugee Connections Spokane is not responsible for any injuries that may occur during the event. All community agency vendors are responsible for their own property. If your property is broken or stolen during the event, it is not our responsibility. Any damage to the event site by a community agency vendor is the sole responsibility of the vendor. Community agency vendors release Refugee Connections Spokane from any and all liability.

By attending World Refugee Day as a community agency, you are agreeing to follow the rules outlined in this document.

**WITH ANY QUESTIONS, PLEASE CONTACT KELSEY DOERR AT
KELSEY.DOERR@LCSNW.ORG OR TEXT OR CALL (509)496-0343**